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678-512-3200 ~ (fax) 678-512-3303

12000 Findley Road, Suite 400, Johns Creek, GA 30097

BANNER PERMIT APPLICATION

INSTRUCTIONS

Only correct and complete applications will be accepted. A completed application will require ONE (1) sketch/drawing/elevation of the banner with dimensions (height & width); And One (1) site plan showing the street address of the property upon which the subject sign is to be located, the proposed location of subject sign on subject property, the distance of the proposed sign from the Right-of-Way, and height of the proposed sign from ground level.

BUSINESS INFORMATION *(please print)*

Business Address _____ Suite _____ City _____ State _____ Zip _____

Business / Subdivision Name _____ Business Owner / Manager _____ Phone _____

PROPERTY OWNER INFORMATION *(please print)*

Owner: _____ Owner Signature: _____

Property Owner Address: _____

Phone: _____ Fax: _____ E-mail: _____

CONTRACTOR INFORMATION *(please print)*

Contractor: _____ Contractor License No. _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Will contractor install sign? ☐ Yes ☐ No

BANNER INFORMATION

Sign Dimension: _____ Area: _____ Height above grade: _____

Located on wall? ☐ Yes ☐ No Located on the ground? ☐ Yes ☐ No If yes, distance setback from R.O.W.: _____

APPLICANT SIGNATURE

I hereby certify that all information provided herein is true and correct and I acknowledge compliance with all requirements of the zoning district. I am aware of Article XXXIII: Signs, and agree to comply with the City of Johns Creek Zoning Ordinance.

Applicant Signature: _____
Business Owner or Owner's Representative

Date: ____ / ____ / ____

STAFF ONLY

Approved By: _____ Denied By: _____ Date: _____

Zone District: _____ TOTAL FEE: \$ _____

Permit No. _____ Sticker No. _____ Beginning Date: _____ Ending Date: _____

FEES

Per 14 day Period	
Banners are permitted two (2) such 14 day periods per calendar year	\$25.00

DEFINITION:

Banner. A sign other than a flag with or without characters, letters, illustrations or ornamentation applied to cloth, paper, or fabric that is intended to be hung either with a frame or without a frame. Neither flags nor canopy signs are considered banners.

GUIDELINES / REQUIREMENTS:

- Banners require a sign permit application and can be issued over the counter provided the application is complete.
- Banners are allowed for a period not exceeding fourteen (14) days, with no more than two (2) such fourteen (14) day periods being permitted per calendar year.
- Banners shall **not** be more than twenty-four (24) square feet.
- No banner shall be mounted so as to extend above the horizontal plane of the roof where the building wall and roof meet or shall not extend more than five (5) feet above grade when on the ground.
- Banners must be set back ten (10) feet from the Right-Of-Way.
- **Commercial Zoning Districts:** In the case of lots which contain multiple Places of Business (i.e. shopping centers/strip malls), each Place of Business shall be allowed a banner.
- **Residential Zoning Districts:** During the months of May and June, banners in residential zoning districts do not require a permit. However, the fourteen (14) day period shall count toward the maximum two (2) fourteen (14) day periods allowed per year.